

# VILLAGE OF MAYVILLE

*"The Main Gateway to Chautauqua Lake"*

P. O. Box 188

Mayville, New York 14757

## REQUEST FOR VARIANCE VILLAGE OF MAYVILLE ZONING

Property Owner: Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Tax Map Number(s) \_\_\_\_\_

Property Location: \_\_\_\_\_

\_\_\_\_\_

Description of Variance Requested: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Owner's Signature \_\_\_\_\_

Attach to this request detailed information pertaining to the variance, such as drawings and maps showing all dimensions and property lines, supporting letters from neighboring property owners, and any other data to support the request.

You must submit all documentation on paper no larger than 11" by 17". In the event that submitted documentation is larger than 11" by 17", you are required to submit ten (10) copies of all pages exceeding that size. All documentation using color to depict details must have ten (10) copies submitted. Your application will not be processed until all required documents have been submitted.

A filing fee of \$50.00, payable to the Village of Mayville, must accompany this application.

CHAUTAUQUA COUNTY, NEW YORK

(CITY, TOWN, VILLAGE) OF \_\_\_\_\_

INFORMATION FOR BUILDING AND ZONING PERMIT

Applicant \_\_\_\_\_ Fee Paid \_\_\_\_\_  
 Address \_\_\_\_\_ Permit # \_\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_  
 Phone \_\_\_\_\_ Signed \_\_\_\_\_  
 Application Date \_\_\_\_\_ Application # \_\_\_\_\_  
 Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Zoning: Variance Required? \_\_\_\_\_ Special Use Permit? \_\_\_\_\_  
 Site Plan Review \_\_\_\_\_ Date \_\_\_\_\_  
 Zoning Board Approval/ Disapproval \_\_\_\_\_ Date \_\_\_\_\_  
 Other Board Approval/ Disapproval \_\_\_\_\_ Date \_\_\_\_\_

Inspections Required for Certificate of Occupancy  
(signed by inspector)

Foundation	_____	Date	_____
Framing	_____	Date	_____
Plumbing	_____	Date	_____
Electrical	_____	Date	_____
Well/Septic	_____	Date	_____
Site Plan Inspection	_____	Date	_____
Final	_____	Date	_____

Health Department Review Required? \_\_\_\_\_  
 Date Completed \_\_\_\_\_

Certificate of Occupancy # \_\_\_\_\_ Date \_\_\_\_\_  
 Certificate of Compliance # \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Permit No. \_\_\_\_\_  
 Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date Issued \_\_\_\_\_  
 Permit for \_\_\_\_\_  
 Location \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

(CITY, TOWN, VILLAGE) OF \_\_\_\_\_

APPLICATION FOR BUILDING AND ZONING PERMIT

Note- No permit for new construction will be issued unless this application is properly filled out. At least two sets of plans, specifications, and a plot plan (see page four) must be submitted with this application.

INSTRUCTIONS

1. This application is to be filled out by typing or printing and must be submitted to the Building and Zoning Officer of the \_\_\_\_\_ of \_\_\_\_\_.
2. The work covered by this application shall not be commenced before issuance of a Building Permit by the Building and Zoning Officer.
3. Upon approval of this application, a Building Permit will be issued to the applicant by the Building and Zoning Officer. The Building Permit shall be posted upon the premises in a conspicuous place so as to be visible from the street throughout the period of construction.
4. No structure or use for which a Building Permit has been issued shall be occupied or used in whole or in part upon completion for any purpose until a Certificate of Occupancy shall have been granted by the Building and Zoning Officer.

Owner (if different from applicant)

Name \_\_\_\_\_

Contractor \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

Certificates Received? \_\_\_\_\_ General Liability  
 \_\_\_\_\_ Workers' Compensation \_\_\_\_\_ Disability  
 Insurance Company Name \_\_\_\_\_ # \_\_\_\_\_

(Last two types not required for sole proprietorships or partnerships without employees)

Architect/Engineer Stamp Required? \_\_\_\_\_ Name \_\_\_\_\_

Electrician \_\_\_\_\_

Plumber \_\_\_\_\_

AFFIDAVIT

STATE OF NEW YORK

SS:

CHAUTAUQUA COUNTY

I swear that to the best of knowledge and belief the statements contained in this application, together with the plans and specifications submitted, are a true and complete statement of all proposed work to be done on the described premises and that all provisions of the Building Codes and Zoning Codes and all other laws pertaining to the proposed work shall be complied with, whether specified or not, and that such work is authorized by the owner. I acknowledge that zoning code information relating to applicant's district has been received.

Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_

(Architect, Contractor, Owner,)

# Construction Information

New Construction \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_

Other (please explain) \_\_\_\_\_

Location \_\_\_\_\_  
(Street number and name)

Tax Map: Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Size of Lot \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ Zoning District \_\_\_\_\_

Cost of Project \_\_\_\_\_ Size (Square Feet) \_\_\_\_\_ # of Families \_\_\_\_\_

Date Work to Start \_\_\_\_\_ Date of Completion (Approximate) \_\_\_\_\_

Building Type \_\_\_\_\_

Intended Use \_\_\_\_\_

Foundation Type \_\_\_\_\_ Roof Material \_\_\_\_\_

Exterior Walls \_\_\_\_\_ Interior Walls \_\_\_\_\_

Heating Facilities \_\_\_\_\_ Chimney Construction \_\_\_\_\_

Water Source: Well \_\_\_\_\_ Municipal \_\_\_\_\_ Engineer's Stamp: \_\_\_\_\_ Fee Paid \_\_\_\_\_

Sewage Disposal: Public \_\_\_\_\_ Private \_\_\_\_\_ Perc \_\_\_\_\_ Fee Paid \_\_\_\_\_

Driveway Required? \_\_\_\_\_ Date \_\_\_\_\_ Highway Sup. \_\_\_\_\_

Parking Lot Permit \_\_\_\_\_ Sign \_\_\_\_\_ Flood Plain \_\_\_\_\_

If Mobile/Double-wide, HUD \_\_\_\_\_ NYS \_\_\_\_\_  
Model Number \_\_\_\_\_ Serial Number \_\_\_\_\_ Year \_\_\_\_\_

State Permits Required?

SEQRA \_\_\_\_\_ Wetlands \_\_\_\_\_ Stormwater Management \_\_\_\_\_

Right-of-way Permit \_\_\_\_\_ Easement \_\_\_\_\_ UFPO # \_\_\_\_\_

UFPO - IT'S THE LAW!  
CALL BEFORE YOU DIG  
1-800-962-7962

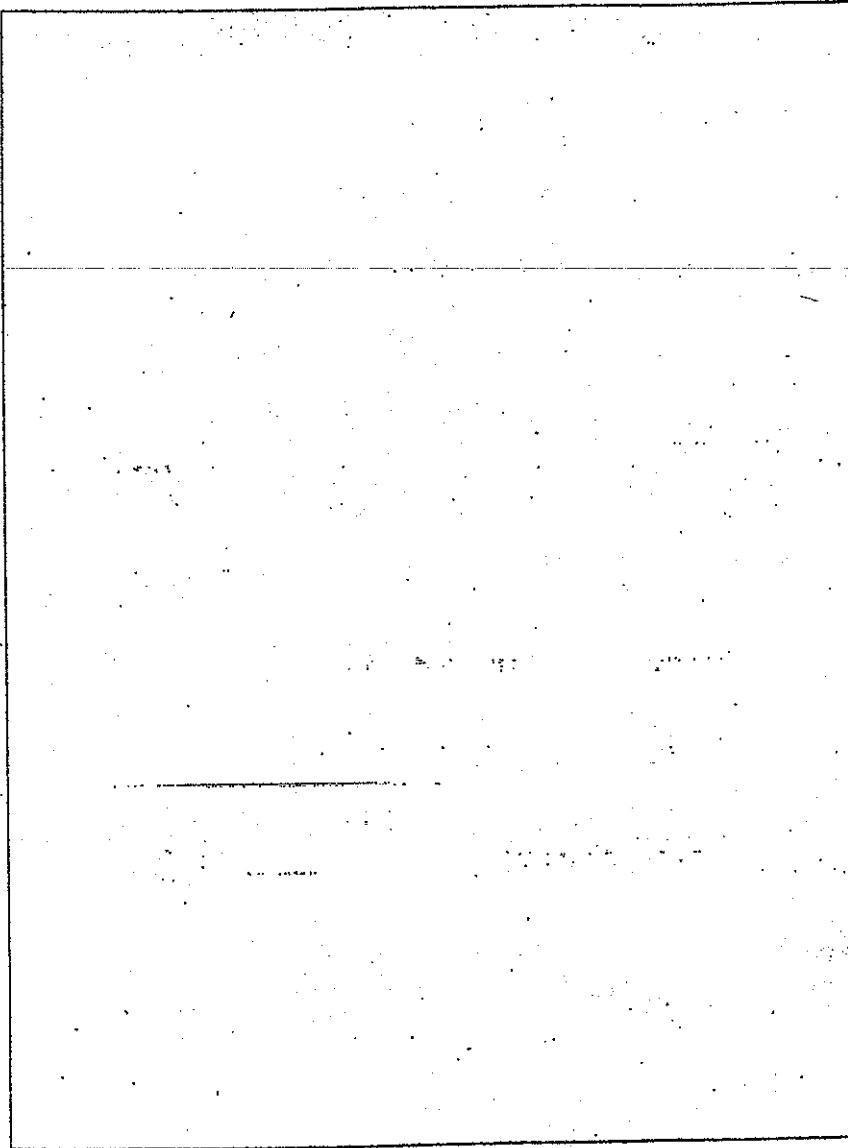
# PLOT PLAN

1. This page shall be used for the drawing of a plot plan for all major construction and additions and in such other cases as the Building and Zoning Officer deems necessary.
2. The plot plan shall show the location and size of the lot, locations and sizes of buildings and structures upon the premises (both existing and proposed) and their relationship to adjoining premises and public streets.
3. Locate and label clearly and distinctly all buildings and structures, show widths and depths of all yards, show names of all streets and indicate north with an arrow.
4. Distance from building to street line: \_\_\_\_\_ feet. Distance to nearest building at rear: \_\_\_\_\_ feet and on each side: \_\_\_\_\_ feet. Distance from building to rear lot line: \_\_\_\_\_ feet. Distance from building to each side lot line: \_\_\_\_\_ feet.

SHOW DISTANCE FROM BUILDING TO SIDE, FRONT AND REAR LOT LINES

Rear of Lot \_\_\_\_\_ ft.

Left side depth of lot \_\_\_\_\_ ft.



Right side depth of lot \_\_\_\_\_ ft.

Frontage of lot \_\_\_\_\_ ft.

Street name \_\_\_\_\_