

**Certification to New York State Department of State that all State and Local and Private Procurement Requirements Have Been Met**

**(Check the paragraph that applies)**

I hereby certify that I am the municipal attorney, chief legal officer or financial administrator for the

\_\_\_\_\_ and that the contract/procurement with

\_\_\_\_\_, appended hereto pursuant in whole or in part to NYS

Department of State Contract No. \_\_\_\_\_, was awarded in accordance all requirements of law and the following provisions:

1. For Municipal Entities (except NYC or with Borough):

\_\_\_\_\_ Applicable public bidding procedures of General Municipal Law §103 relating to the procurement for service, labor, and/or construction involving more than \$35,000 or goods and equipment involving more than \$20,000.

\_\_\_\_\_ Procedures established by this municipality pursuant to the General Municipal Law §104-b relating to the procurement for service, labor, and/or construction involving not more than \$35,000 or goods and equipment involving not more than \$20,000.

\_\_\_\_\_ Procedures established pursuant to General Municipal Law Section 104-b relating to the procurement for professional services.

2. For New York City or Borough:

\_\_\_\_\_ Applicable public bidding procedures of General Municipal Law §103 and regulations of the Procurement Policy Board relating to the procurement for service, labor, and/or construction involving more than \$35,000 or goods and equipment involving more than \$20,000.

\_\_\_\_\_ Procedures established by the municipality pursuant to the General Municipal Law §104-b and regulations of the Procurement Policy Board relating to the procurement for service, labor, and/or construction involving not more than \$35,000 or goods and equipment involving not more than \$20,000.

\_\_\_\_\_ Procedures established pursuant to General Municipal Law Section 104-b relating to the procurement for professional services.

3. Not-for-Profit Organization or other entities not listed above are first subject to all requirements of law, including the NYS Not-for-Profit Corporation Law, the organization's bylaws, and:

\_\_\_\_\_ a formal competitive process to secure professional services involving not more than \$35,000 was used to solicit price quotes from no less than three qualified vendors to ensure the prudent and economical use of public funds to obtain maximum quality at reasonable cost; or

\_\_\_\_\_ a formal competitive process to secure professional services involving more than \$35,000 was used to solicit price proposals and quotations, through use of written request(s) for proposals through a publicly advertised process, to ensure the prudent and economical use of public funds to obtain maximum quality at reasonable cost; or

\_\_\_\_\_ a method of procurement that was previously reviewed and approved by the Department of State, which furthers the purpose of this contract.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attached - Executed Contract between Contractor and Subcontractor