

Bid Opening
Joint Comprehensive Plan for Town of Chautauqua and Village of Mayville
Town of Chautauqua Office
2 Academy Street
Mayville, N.Y.

October 12, 2023, 4:00 P.M.

Present: Scott Cummings; Sharon Smead

Other: Rebecca Luba, Town Clerk

At 4:00 p.m. Rebecca Luba opened the two proposals received for consulting services to guide the Steering Committee in the preparation of the Joint Comprehensive Plan for the Town of Chautauqua and the Village of Mayville. The bids are as follows:

<u>Barton & Loguidice</u>	\$84,991
Option A: Grant Administration	3,572
Option B: Meeting-in-a-Box	<u>2,448</u>
Total:	\$91,011
<u>Wendel</u>	\$82,845
Option A: Grant Administration	<u>4,450</u>
Total:	\$87,295

Rebecca downloaded the two proposals and forwarded them to Scott and Sharon via email. Sharon will send emails with these proposals attached to all Steering Committee members, Melissa Keller with NYSDOS, and Don McCord of Small-Town Planning. Also, the five hard copies of the proposals received will be distributed to the sub-committee members (Scott Cummings, Tim Hull, Julie Lescynski, Mary Schiller, Mark Smith) responsible for determining which consulting firm to recommend to the Town and Village Boards to contract with.

Respectfully submitted,
Sharon M. Smead