

VILLAGE OF MAYVILLE  
REGULAR BOARD MEETING  
3-9-21

Board Present - Mayor Shearer; Trustees: Jacobson, Webb, Syper.

Board absent - Trustee Harrington.

Others Present - John Crandall, Village Clerk; Jennifer Obert, Village Treasurer; John Buxton, Superintendent, Ed Cannon, Code Enforcement Officer, Mathew Schumaker, Electric Line Supervisor, Joe Calimeri, Village Attorney, Matt Zarbo, B&L Engineering, additional members of the community sign in sheet is attached.

Matt Zarbo representing B&L Engineering spoke to the board regarding a possible contract with his firm to do a groundwater study for an additional well site for the village, as well as additional actions the board would need to take regarding possible grant funding in the future.

There were also discussions between members of the board regarding the current contracts that the Village has with the Water Color Studio, Chautauqua Belle, and the Floating Stage.

Mayor Shearer called meeting to order at 7:05 PM.

Pledge to the flag.

**RESOLUTION:** Resolved to approve the minutes of the Public Hearings/Regular meeting of the Board of Trustees of the Village of Mayville held on February 9, 2021, and Special Board Meeting held on March 1, 2021 with no additions or corrections.

Introduced by Trustee Syper.

Seconded by Trustee Webb.

Ayes - Trustees Syper, Webb, Mayor Shearer.

Nays - None, Trustees Jacobson and Harrington absent.

Mayor Shearer opened up the floor to members of the Chautauqua Lake Central School National Honor Society.

Sydney Hawkins spoke to the board regarding the Honor Societies values and dedication to the community. Ms. Hawkins detailed a community service project that they would like to provide to the Village of Mayville offering to paint fire hydrants in the Village.

Trustee Webb made a motion to allow the Chautauqua Lake Central School National Honor Society to perform their community service project of painting fire hydrants within the Village.

Trustee Syper seconded the motion.

Vote was as follows

Ayes - Trustees Webb, Syper, Jacobson, Mayor Shearer.

Nays - None, Trustee Harrington absent.

It was stated that John Buxton DPW Superintendent would be the contact person for the project.

Members of the board and Bill Ward thanked the members of the Honor Society for their commitment to the Village and the great presentation of their project.

Privilege of the floor was offered with no one speaking.

Department of Public Works Report presented and attached.

John Buxton DPW Superintendent gave an update on the Hometown Hero's Memorial that is located at the Mayville Cemetery

Electric Department Report presented and attached.

Water Department Report presented and attached.

John Buxton DPW Superintendent gave an update on the possible causes and solutions for the cloudy and discolored water that has been seen and reported by residents throughout the Village. It was also stated that the current water in the system was being tested by the county.

Mr. Buxton stated that the new well house was nearing completion and the new well pump would be put in when all the piping and additional connections were completed.

Building Inspector's Report presented and attached.

Code Enforcement Officer Ed Cannon discussed briefly the need of a Wet Lands Delineation Study within the Village to determine the possible expansion of West Whallon Street.

Clerk's Office Report presented and attached.

Fire Department Report presented and attached.

**RESOLUTION:** Resolved to approve the following Tentative Budget Changes FY-21/22

General Fund  
Tentative Budget Changes FY'21-22

Increase

A0-9999.020 Reserves for DPW Equipment	\$ 200,000.00
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Decrease

A0-1001.000 Property Taxes	\$ 27,168.00
A0-1620.200 Buildings, Equipment	\$ 6,000.00
A0-3620.200 Safety Inspection, Equipment	\$ 5,000.00
A0-5010.100 Street Administration, Salaries	\$ 825.00
A0-5110.200 Streets Maintenance - Equipment	\$ 19,250.00
A0-5142.200 Snow Removal - Equipment	\$ 35,750.00
A0-5410.100 Sidewalk, Other	\$ 10,000.00
A0-6889.400 Economic Development, Other	\$ 30,000.00
A0-7140.400 Park, Other	\$ 20,000.00
A0-7510.100 Historian, Salaries	\$ 50.00
A0-8810.200 Cemetery, Equipment	\$ 15,000.00
A0-8810.400 Cemetery, Other	\$ 6,000.00
A0-999.000 Balance on Hand	\$ 326,706.00

Water Fund  
Tentative Budget Changes FY'21-22

<u>Increase</u>		
F0-2140.000	Metered Water Sales	\$ 10,000.00
F0-8330.400	Purification, Other	\$ 7,625.00
<u>Decrease</u>		
F0-3999.000	Cash Balance	\$ 2,375.00

Electric Fund  
Tentative Budget Changes FY'21-22

<u>Decrease</u>		
E0-0741.100	Distribution, Supervisor	\$ 650.00
E0-0850.300	Operation Property Additions	\$ 50,000.00
E0-0999.000	Balance on Hand	\$ 50,650.00
Introduced by Trustee Webb.		
Seconded by Trustee Syper.		
Ayes - Trustee Webb, Syper, Jacobson, Mayor Shearer.		
Nays - None Trustee Harrington absent.		

**RESOLUTION:** WHEREAS, the Mayor has presented the Village Clerk with the proposed 2021-2022 budget, and  
WHEREAS, the Village Clerk has provided copies of the proposed 2021-2022 budget to the Board of Trustees, and

BE IT RESOLVED, to set a public hearing for the proposed 2021-2022 budget for 6:50 p.m. on Tuesday April 13, 2021. Be it further resolved that the Village Clerk shall publish in the official newspaper a notice of said hearing at least five (5) days prior to the hearing.

Introduced by Trustee Syper.  
Seconded by Trustee Webb.  
Ayes - Trustee Syper, Webb, Jacobson, Mayor Shearer.  
Nays - None Trustee Harrington absent.

**RESOLUTION:** Resolved That the Village Board does approve and authorize the Mayor to sign and approve Change Order #8 Emergency Well No. 4 Connection in the amount of \$44,036.50 copy attached.

Introduced by Trustee Webb.  
Seconded by Trustee Syper.  
Ayes - Trustees Webb, Syper, Jacobson, Mayor Shearer.  
Nays - None, Trustees Harrington absent.

**RESOLUTION:** Resolved that pursuant to Village Law, Section 11-1118, unpaid water rents and penalties shall be placed on the corresponding Village real property tax bill if said water rents and penalties in the amount of one dollars (\$1.00) or greater remain unpaid at the close of business on March 26, 2021.

Introduced by Trustee Syper.  
Seconded by Trustee Webb.  
Ayes - Trustees Syper, Webb, Jacobson, Mayor Shearer.  
Nays - None, Trustees Harrington absent.

**RESOLUTION:** Resolved to approve the following budget transfers

General Fund  
Budget Transfer FY'20-21

**Increase**

A0-1620.100 Building, Salaries \$ 5,000.00  
A0-1620.200 Building, Equipment \$ 19,315.00

**Decrease**

A0-1990.400 Contingent Account \$ 16,285.00  
A0-7310.100 Youth Recreation, Salaries \$ 5,000.00  
A0-9010.800 NYS Retirement \$ 3,030.00

Introduced by Trustee Webb.  
Seconded by Trustee Syper.  
Ayes - Trustees Webb, Syper, Jacobson, Mayor Shearer.  
Nays - None, Trustees Harrington absent.

**RESOLUTION:** Resolved that the Village of Mayville Board of Trustees has reviewed and approved a Policy titled Village of Mayville Online Banking & Cash Management Technology Policy and the policy shall take effect with the passing of this resolution copy is attached.

Introduced by Trustee Syper.  
Seconded by Trustee Webb.  
Ayes - Trustees Syper, Webb, Jacobson, Mayor Shearer.  
Nays - None, Trustees Harrington absent.

**RESOLUTION:** Resolved to award the contract to provide and install a new Standby Electric Generator and additional electrical work and connections at the Community Building to BECC Electric 69 Orchard Street, Fredonia, NY 14063 at a cost of \$46,590.00 the lowest qualified bidder copy of bid tabulation is attached.

Introduced by Trustee Webb.  
Seconded by Trustee Syper.  
Ayes - Trustees Webb, Syper, Jacobson, Mayor Shearer.  
Nays - None, Trustees Harrington absent.

Bidder	
BECC Electric 69 Orchard Street Fredonia, NY 14063	Cummins Powered \$46,590.00
BECC Electric 69 Orchard Street Fredonia, NY 14063	Generac Powered \$51,600.00
BECC Electric 69 Orchard Street Fredonia, NY 14063	Caterpillar Powered \$64,200.00
BECC Electric 69 Orchard Street Fredonia, NY 14063	Penn Powers \$50,175.00
Ahlstrom Schaeffer Electric Corp. 46 Hopkins Avenue Jamestown, NY 14701	\$47,815.00

**RESOLUTION:** Whereas the Village of Mayville Board of Trustees, has reviewed and amended the current Village Boat Dock Regulations, Dock Application and a new list system that will be used for available dock spaces in the future and be it finely resolved that the new regulations and application and list shall take effect beginning with dock applications August 15, 2021 and going forward, copy is attached.

Introduced by Trustee Syper.

Seconded by Trustee Webb.

Ayes - Trustees Syper, Webb, Jacobson, Mayor Shearer.

Nays - None, Trustees Harrington absent.

**RESOLUTION:** Whereas the Village of Mayville Board of Trustees, has amended the current Village Boat Dock Regulations and dock spaces that are forfeited by the current users for any reason shall be available to the first listed person on the master list of interested parties kept in the Village Office list will be started at the time of the passing of the resolution and Whereas, at the time of the passing of the amended policy the Village Board has agreed that a onetime exception shall be made to the current dock renters that would enable their spouse or another sharing partner of the dock to take over the dock at the first time of availability due to forfeit by the current renter and not be offered to the first listed person on the dock list until they have denied the offer to keep the space. list attached.

Introduced by Trustee Syper.

Seconded by Trustee Jacobson.

Ayes - Trustees Syper, Jacobson, Webb, Mayor Shearer.

Nays - None, Trustees Harrington absent.

**Dock Space #1 - Annette Senge**

Marianne Cline

Barb Long

Jeannine Highland

**Dock Space #2 - Robert & Jeff Kester**

Steve Johnson

**Dock Space #3 - Leslie Marshall**

**Dock Space #4 - Richard Seaman**

Marc Slowmainy

**Dock Space #5 - Eric Banas**

John Buxton

**Dock Space #6 - Robert Lannon**

**Dock Space #7 - Bill & Dena Ward**

Bryan Howard

**Dock Space #8 - John Kleinfelder**

Jessup Baker

**Dock Space #9 - Robert Blatchford**

**Dock Space #10 - William Deault**

**Dock Space #11 - Dave Preston**

**Dock Space #12 - Jennifer Tarr**

**Dock Space #13 - Richard Clack**

**Dock Space #14 - SandraLee Wagner**

**Dock Space #15 - Sarah Chambers**

Dan Roush

**Dock Space #16 - Jim Miller**

**Dock Space #17 - Lee & Lisa Calarie**

Dennis & Lisa Shepard

**Dock Space #18 - John & Kris Savage**

Dock Space #19 - Rob & Kacie Hetrick

**Dock Space #20 - Kate Sommer**

Craig Stewart

**Dock Space #21 - M. Jill Vaillancourt**

**Dock Space #22 - Deb Przepiora**

**Dock Space #23 - John Gill**

**Dock Space #24 - Derek Johncour**

Trustee Harrington joined the meeting at 7:49 PM.

**RESOLUTION:** Resolved to authorize the Mayor to enter into the standard concession agreement with the Mayville/Chautauqua Community Chamber of Commerce to hold a weekly Farmers Market on Thursdays within the Village Green located at the corner of Chautauqua and Erie Streets beginning Memorial Day through the end of September.

Prior to the vote there was a discussion regarding advertisements of events prior to their approval.

Introduced by Trustee Webb.

Seconded by Trustee Syper.

Ayes - Trustees Webb, Jacobson, Harrington, Mayor Shearer.

Nays - Trustee Syper.

**RESOLUTION:** Resolved to surplus one Meter Testing Bench property record #158 serial # 13276 and dispose of in the best interest of the Village property record is attached.

Introduced by Trustee Syper.

Seconded by Trustee Harrington.

Ayes - Trustees Syper, Harrington, Webb, Jacobson, Mayor Shearer.

Nays - None.

**RESOLUTION: WHEREAS,** the Village of Mayville (Village) is proposing the Village of Mayville Water Supply Improvements Project (Project), located in the Village of Mayville and Town of Chautauqua, Chautauqua County, New York; and

**WHEREAS,** the Project has been classified as a "Type I Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

**WHEREAS,** it is the intent of the Village of Mayville Village Board to assume the role of "Lead Agency" for purposes of conducting a SEQRA/SERP assessment of the Project; and

**WHEREAS,** Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Village of Mayville Village Board, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Village of Mayville Village Board as "Lead Agency" in accordance with 6 NYCRR Part 617.6(b).

**NOW, THEREFORE, BE IT RESOLVED AND DETERMINED,** that the Mayor of the Village of Mayville hereby is authorized to sign Part I of the FEAF (page 13); and it is further

**RESOLVED AND DETERMINED**, that the Village of Mayville will send said Part I of the FEAF and associated site figure to the attached list of "Interested and Involved Agencies" under cover of a "Notice of Intent to Establish Lead Agency" letter for purposes of establishing Lead Agency status under the SEQRA/SERP; and it is further

**RESOLVED**, that the Mayor of the Village of Mayville and the Village Board, together with the Village of Mayville Attorney and B&L, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Prior to the vote Mathew Zarbo representing B&L Engineering explained the reason for the resolution.

Kenneth Shearer Jr., Mayor     Aye  
H. Tim Jacobson, Trustee        Aye  
Sun Ray Eagle Harrington, Trustee     Aye  
Benjamin Webb, Trustee        Aye  
Richard Syper, Trustee        Aye

**RESOLUTION:** Resolved that the Village of Mayville Board of Trustees does hereby adopt the following Public Employer Health Emergency Plan for the Village of Mayville and it shall be in effect immediately following the passing of this resolution copy is attached.

Introduced by Trustee Harrington.  
Seconded by Trustee Webb.  
Ayes - Trustees Harrington, Webb, Syper, Jacobson, Mayor Shearer.  
Nays - None.

**RESOLUTION:** Resolved to approve payment of bills for Abstract #10 as follows:

General Fund	\$252,272.12
Water Fund	\$136,483.50
Electric Fund	\$237,852.20
Capital Water Project	\$ 27,065.73

Be it further resolved that the following transfers to savings and checking are included in these totals

	Savings	Checking
General	\$100,000.00	\$50,000.00
Water	\$100,000.00	\$15,000.00
Electric	\$40,000.00	\$20,000.00
Electric Depreciation	\$5,000.00	

Introduced by Trustee Harrington.  
Seconded by Trustee Webb.  
Ayes - Trustees Harrington, Webb, Syper, Jacobson, Mayor Shearer.  
Nays - None.

Privilege of the floor was offered.

Joyce Mathews asked if there had been any further plans or discussion regarding property owned by her husband on Bloomer Rd. and the water runoff from the village that was causing issues in the field.

Mayor Shearer stated that there had been no further conversation as of this time, but it would be discussed in the future as there may be the need for possible easements to the areas involved.

Ms. Mathews asked if the board had used any type of a bidding process for the Floating Stage.

Mayor Shearer stated that he did not think that there had been any.

Ms. Mathews also asked if the Floating Stage had ever had a permit to operate during the 1<sup>st</sup> year of their contract.

It was stated by Mayor Shearer that they had applied for the permit prior to the opening season and the State had not replied to them prior to the performances.

Bill Ward spoke to the board regarding additional Rails to Trails upgrades that would take place this year on the section of trail from Rt. 430 to Honeysette Road crossing.

Mr. ward also asked if the village would possibly consider surfacing the end of the trail toward W. Lake Rd. to help define the end of the trail and hopefully help in having a cross walk put in that location as well.

Matt Schumaker stated that the new policy passed by the village would hopefully define essential worker to the county to avoid any possible fines in the future that had been threatened in the past to employees that had been quarantined.

Trustee Webb Thanked Sorena Gilkinson for her work with the chamber in helping organize the Farmers Market that will be held in the Village Green.

**RESOLUTION:** Resolved to adjourn the regular meeting of the Board of Trustees of the Village of Mayville on Tuesday, March 9, 2021 at 8:11 p.m.

Introduced by Trustee Webb.

Seconded by Trustee Syper.

Ayes - Trustees Webb, Syper, Jacobson, Harrington, Mayor Shearer.

Nays - None.